

## Supporting documents (standard for Bbz)

The existing scheme for this is the Social Assistance (Self-Employed Persons) Decree 2004 (*Besluit bijstandverlening zelfstandigen, Bbz*).

Which supporting documents do you need to submit when applying for the Bbz benefit?

When applying for the Bbz benefit, you will need to submit the following supporting documents, both for the entrepreneur and any partner of the entrepreneur:

- Identification document
- All statements from all bank, giro and savings accounts for the past month, both business and private
- Proof of all income other than that shown in the profit and loss account
- An overview, supporting documents and payment receipts for any debts
- If you own your home
  - Northern Tax Authority disposition
  - building insurance policy
  - owner's association contribution agreement
  - mortgage deed
  - most recent annual mortgage statement
- If you rent your home
  - rental contract
  - rent specification and payment receipts (by bank/giro)
- Proof of ownership of caravan, boat and/or securities
- Chamber of Commerce registration certificate
- Health insurance registration certificate
- Disability insurance policy
- Life insurance policy, annuity policy and/or single premium policy
- Company financial statements for the past three years
- Provisional company figures for the current year
- Short written explanation of the developments within your company, the reason for your application and the expectations for the near future.

When you apply for a loan, the following supporting documents will also be necessary:

- Investment budget
- Recent original BKR creditworthiness check
- Proof of application for credit from two banks or other financial institutions, with results.

Correct submission is very important for the applicant. It is always possible that more information will be needed in the follow-up process.